

The iomer Policy & Compliance Attestation Solution

Beacon

Year-round policy sign-off that runs inside your Microsoft 365.



One place for every employee to see which policies and certifications apply to them, a live view for managers of who's overdue, and an audit-ready record for HR and compliance. Built on SharePoint, Entra ID and Power Automate, so your records stay in your tenant.

What Beacon does

Policy library

Every policy in scope, with its version, category, effective date and whether a typed signature is required.

Attestation cycles

Annual, biannual or quarterly cycles re-open a policy for sign-off automatically, for the people it applies to.

Typed signatures

Staff sign with their full name against a specific version. Every signature is dated and kept on record.

Certification tracking

Safety, first aid and privacy certifications tracked on their own expiry dates, separate from policies.

Manager escalation

Overdue items appear on the manager's team view with how late they are and a one-click reminder.

Dashboard and audit log

Completion by policy, overdue counts, an expiry watch and a full audit log you can export to CSV.

A view for everyone involved

EMPLOYEES

See what's assigned and when it's due, read the summary, and sign in one flow.

MANAGERS

See the team's status at a glance and chase anything overdue in one click.

HR AND COMPLIANCE

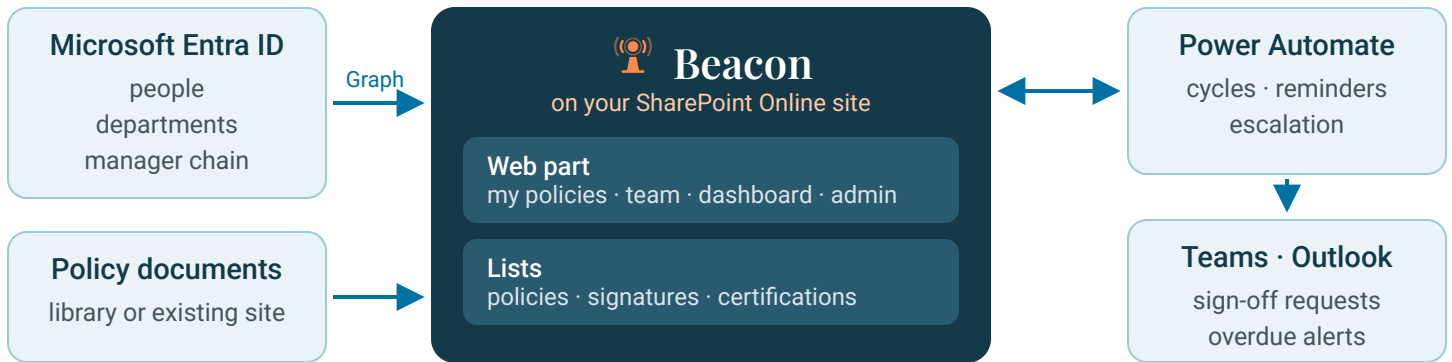
Track completion by policy, watch certification expiry and export the audit log.

ADMINS AND IT

Run policies, cycles and targeting from one console, on SharePoint you own.

How it works

Everything runs inside your own Microsoft 365 tenant.



Specifications

HOSTING

Records live in SharePoint lists in your tenant, under your own security and retention settings.

ATTESTATION

A typed full-name signature recorded against a specific policy version, with the date.

CERTIFICATIONS

Tracked on their own issue and expiry dates, with reminders before they lapse.

RECORDS

An audit log of every attestation, with employee, version, status and signature, exportable to CSV.

IDENTITY

Entra ID departments and manager chains, resolved through Microsoft Graph.

RECURRENCE

Annual, biannual or quarterly cycles re-open a policy for sign-off, per target audience.

ESCALATION

Overdue items go to the employee's manager in Teams and email, through Power Automate.

THEMING

Inherits your SharePoint site theme, or set a standard palette or your own brand colour.

What you need

- SharePoint Online and Power Automate
- A Microsoft 365 account for every employee
- Entra ID departments and manager chains
- A policy owner in HR or compliance

Delivered by iomer

1. **Discover** your policies, certifications and cycles
2. **Configure** cycles, targeting and escalation
3. **Import** your policies and certification records
4. **Launch** with staff, manager and admin training
5. **Evolve** with ongoing iomer support



See it working. Ask us for a walkthrough of Beacon, set up with policies like yours.